



Data Exchange Framework (DxF)

Stakeholder Advisory Committee

Pre-Meeting Virtual Briefing

Wednesday, April 8, 2026

3:00 pm – 4:30 pm PT



Meeting Participation Options

- Members who are onsite are encouraged to log in using their panelist link on Zoom.
 - Members are asked to keep their laptops' video, microphone, and audio off for the duration of the meeting.
 - The room's cameras and microphones will broadcast the video and audio for the meeting.
- Instructions for connecting to the conference room's Wi-Fi are posted in the room.
- Please email Akira Vang (akira.vang@hcai.ca.gov) with any technical or logistical questions about onsite meeting participation

Meeting Participation Options

Advisory Committee members and public participants may “raise their hand” for Zoom facilitators to call on them to share comments. Once called upon, committee members will be able to unmute themselves to share comments. Zoom facilitators will unmute members of the public. The Chair will notify participants/members of the appropriate time to volunteer feedback.

Onsite		Offsite	
Logged into Zoom	Not Logged into Zoom	Logged into Zoom	Phone Only
<p>If you logged on from onsite via Zoom interface</p> <p>Press “Raise Hand” in the “Reactions” button on the screen or physically raise your hand</p> <p>If selected to share your comment, please begin speaking and do not unmute your laptop. The room’s microphones will broadcast audio</p>	<p>If you are onsite and not using Zoom</p> <p>Physically raise your hand and the chair will recognize you when it is your turn to speak</p>	<p>If you logged on from offsite via Zoom interface</p> <p>Press “Raise Hand” in the “Reactions” button on the screen</p> <p>If selected to share your comment, you will receive a request to “unmute,” please ensure you accept before speaking</p>	<p>If you logged on via phone-only</p> <p>Press “*9” on your phone to “raise your hand”</p> <p>Listen for your phone number to be called by moderator</p> <p>If selected to share your comment, please ensure you are “unmuted” on your phone by pressing “*6”</p>

Meeting Ground Rules

- Bagley-Keene Open Meeting Act will be followed.
- Advisory Committee members are participating virtually.
- Members of the public can participate in person or virtually and provide public comment via either platform.
- Meeting minutes will be prepared after each meeting.
- Materials will be posted on the website.



Public Comment Opportunities

- Public comment will be taken during the meeting at designated times.
- Public comment will be limited to the total amount of time allocated for public comment on particular issues.
- The facilitator will call on individuals in the order in which their hands were raised.
- Individuals are encouraged to limit their time to two minutes so we can hear from as many members of the public as possible.
- Individuals may, but do not have to, state their name and organizational affiliation at the top of their statements.

Agenda



Item #1 Welcome and Introductions

Item #2 Overview of Bagley-Keene Open Meeting Act Requirements

Item #3 Review of SB 660 and Advisory Committee Deliverables

Item #4 Discussion Regarding Advisory Committee Roles and Expectations

Item #5 General Public Comment

Item #6 Adjournment

**There will be public comment after items #1-4 in addition to general public comment*

Item #1

Welcome and Introductions

*Michael Valle, Deputy Director
Athena Chapman, Chapman Consulting*

Item #2

Overview of Bagley-Keene Open Meeting Act Requirements

Michelle Church-Reeves, Attorney III

Purpose of the Act

To allow members of the public to attend and participate as fully as possible in a state body's decision-making processes.

(Gov. Code section 11120; 103 Ops.Cal.Atty.Gen. 42)

Applicability to the DxF Stakeholder Advisory Committee

The Act applies to “state bodies,” such as “state board, or commission, or similar multimember body of the state that is created by statute...” (Gov. Code section 11121(a)).

- DxF Advisory Committee is created by Health & Safety Code section 130290.

Committees: The Act also applies to any advisory committee the creates if the committee consists of 3 or more persons (Gov. Code section 11121(c)).

The Act Applies to “Meetings”

Every “meeting” is subject to the Act’s requirements.

“Meeting” Definition: A **quorum** of the Committee convening, at the same time and place, to hear, discuss, or deliberate on any item within the subject matter of the Committee.

- A **“quorum”** is the minimum number of members who must be present for the Committee to transact business and California law generally states that a quorum is a majority of members. (94 Ops.Cal.Atty.Gen. 100.)
- Only voting members are counted toward quorum.
- For the full Committee, quorum is 9 appointed/voting members (out of 17).

(Gov. Code section 11122.5(a))

Physical Presence/Location Requirements

Normally, the Act requires the physical presence of members at meetings and a physical location where the public may attend. The Act allows some teleconferencing, but still requires physical presence and location.

Through January 1, 2030, the legislature has provided for remote participation.
(Gov. Code sections 11123.2, 11123.5.)

- The Committee must still comply with the notice and public participation requirements of the Act.
- Statute urges state bodies to adhere as closely to the Act as possible to “maximize transparency and provide the public access to meetings.”

Remote Location Requirements

- Advisory bodies which do not make decisions, such as the Committee, may utilize teleconferencing so long as all other requirements of the Act are met. (Gov. Code section 11123.5(b).)
- The Committee must publicly list all members attending remotely at least 24 hours before the meeting. Members attending remotely will be listed in the meeting minutes (Gov. Code section 11123.5(c) and (d).)
- Members must have their cameras on unless appearance is technologically impracticable. If there are internet connectivity issues, members should announce the reason for nonappearance when they turn off their camera. (Gov. Code section 11123.5(h).)

Serial Communications Are Prohibited

- A quorum of members cannot, outside of a properly noticed “meeting”,
 - communicate in a series of communications of any kind,
 - directly or through intermediaries,
 - regarding items within the subject matter of the Committee.

Purpose: to prevent deliberations/actions/decisions being made in secret, without public knowledge or participation.

(Gov. Code section 11122.5(b))

“Meeting” Exceptions

- The Act does not consider the following to be “meetings”:
 - **Public Contacts:** a member of the public contacting a quorum of members if members do not solicit such contacts.
 - **Social Gatherings:** a quorum of the members may attend a purely social event, if they do not discuss Committee issues among themselves.
 - **Conferences:** Conferences are exempt as long as they are open to the public and involve subject matter of general interest, and a quorum of members do not discuss Committee issues among themselves, other than as part of the scheduled program.

(Gov. Code section 11122.5(c))

Meeting Notices and Agendas

The Committee must post meeting notices on the internet at least **10 days** before a meeting.

Notices must have:

- Time and place(s) of the meeting.
 - For virtual meetings, the notice must have “the means by which members of the public may observe the meeting and offer public comment”
- A **specific agenda** for the meeting that contains a brief description of all items to be discussed/transacted at the meeting.
 - The description should provide enough information to allow the public to understand what issues will be discussed or considered.
 - Generally, if an issue is not on the agenda, the Committee cannot consider it. However, a new issue can be mentioned for the purpose of including it at a future meeting.

The 10-day notice requirement does not apply for “emergency” or “special” meetings as defined under statute.

(Gov. Code sections 11125 and 11133)

Public Attendance and Participation

Generally, meetings must be **open and public**.

- Conditions on public attendance at the meeting cannot be imposed. An individual is not required to identify themselves or to sign-in to attend.

Public Participation: The Committee must give the public an opportunity to directly address the Committee on each agenda item before or during the Committee's discussion or consideration of the item.

- Public criticism of the Committee cannot be prohibited.

Broadcasting/Recording of Meetings: Members of the public are allowed to record and broadcast meetings.

(Gov. Code sections 11123, 11124, 11124.1, and 11125.7)

Closed Sessions

“Closed sessions” are parts of meetings without the public and are allowed only for specific statutorily-stated reasons, e.g., to discuss pending litigation or to discuss employment issues.

These sessions have to be included on the agenda and the specific statutory authority allowing the closed sessions must be stated.

(Gov. Code section 11126)

Meeting Documents

Generally, materials distributed to the Committee prior to or during a meeting are disclosable public records.

- Some materials can be held confidential pursuant to certain sections of the California Public Records Act.
- Materials prepared by Committee members or staff are required to be available to the public at the meeting.
- Materials prepared by others are required to be available to the public after the meeting.

(Gov. Code section 11125.1)

Voting

- The vote or abstention of each member must be publicly reported. (Gov. Code section 11123(c).)
 - If a virtual meeting, votes must be taken by rollcall. (Gov. Code sections 11123(b) and 11123.5(e).)
- Vote by secret ballot at a meeting is not allowed. (68 Ops.Cal.Atty.Gen. 65.)
- Vote by proxy is not authorized. (68 Ops.Cal.Atty.Gen. 65.)

Abstentions

- Abstentions may complicate voting.
- In general, a state body cannot act without support of at least a majority of its quorum. For the full Committee, this is at least 9 members.
- Members who voluntarily abstain are counted toward a quorum, but decisions will only require the majority of those members who actually vote as long as there is support from a majority of the quorum.
- Members who are disqualified from voting by law are not counted toward a quorum.

(94 Ops.Cal.Atty.Gen. 100.)

Penalties for Non-Compliance

- **Civil:**

- Any interested person, the Attorney General, or a district attorney can commence court action to stop or prevent violations of the Act. (Gov. Code section 11130.)
- Any interested person can also commence court action to declare a Committee action taken in violation of the Act's notice, agenda, and public attendance requirements as "null and void." (Gov. Code section 11130.3.)
- If successful, a plaintiff can obtain a court order, court costs, and attorneys' fees. (Gov. Code section 11130.5.)

- **Criminal:**

- It is also a misdemeanor for any member to attend a meeting in violation of the act and where the member "intends to deprive the public of information to which the member knows... the public is entitled." (Gov. Code section 11130.7.)

Item #3

Review of SB 660 and Advisory Committee Deliverables

Jacob Parkinson, DxF Program Director

Overview of SB 660

Effective January 1, 2026, SB 660 (Menjivar, Chapter 325, Statutes of 2025) strengthened and expanded the Data Exchange Framework in the following ways:

- Made HCAI the administrator of the DxF program;
- Clarified definitions for “physician organizations and medical groups” and requiring Emergency Medical Services to execute the Data Sharing Agreement (DSA) and begin data exchange;
- Codified the process to designate Qualified Health Information Organizations (QHIOs) into state law;
- Beginning July 1, 2026, required DSA execution as a condition of contracting with the Department of Health Care Services (DHCS), the Public Employees’ Retirement System (CalPERS), and the California Health Benefit Exchange (Covered California) for required signatories;
- Beginning January 1, 2027, required HCAI to publish and regularly update a list of required signatories that may be out of compliance with signing the Data Sharing Agreement; HCAI may refer non-compliant entities to the relevant state licensing agency;
- Authorized HCAI to develop further enforcement actions, pending input from the stakeholder advisory committee and upon appropriation from the Legislature; and
- Strengthened DxF governance by broadening stakeholder advisory committee membership and expanding the committee's responsibilities.

Changes to DxF Governance

SB 660 assigned the HCAI Director responsibility for appointing members to the DxF Stakeholder Advisory Committee and specified the stakeholder groups represented.

SB 660 Requirements for the DxF Stakeholder Advisory Committee

Composition	<ul style="list-style-type: none">• Up to 17 voting members• No more than 50% voting members from organizations that are DSA signatories
Membership	<ul style="list-style-type: none">• Expanded membership to include skilled nursing facilities, physician organizations and medical groups, and management services organizations• State departments designated as ex officio non-voting members
Meeting Operations	<ul style="list-style-type: none">• Meetings are subject to the Bagley-Keene Open Meeting Act
Deliverables	<ul style="list-style-type: none">• By January 1, 2027: Develop recommendations and best practices for DxF signatories to collect individual-level demographic and health-related social needs data about Californians services.• By July 1, 2027: Collaborate with HCAI on developing a report to the Legislature.

Timeline for SB 660 Implementation

HCAI will use a phased approach for implementation to ensure meaningful stakeholder engagement, updating timelines and activities as implementation progresses.

2026			2027	
<p>January 1, 2026</p> <p>SB 660 took effect.</p>	<p>April 2026</p> <p>HCAI appoints stakeholder advisory committee members.</p>	<p>July 1, 2026</p> <ul style="list-style-type: none"> • New entities are required to execute the DSA. • Execution of DSA is required condition of contracting with select public health care service organizations.¹ • HCAI establishes a process to designate QHIOs. 	<p>January 1, 2027</p> <ul style="list-style-type: none"> • HCAI publishes entities that may be out of compliance with the requirement to sign DSA. • Stakeholder advisory committee publishes recommendations and best practices for collecting demographic and health-related social needs data. 	<p>July 1, 2027</p> <ul style="list-style-type: none"> • HCAI and stakeholder advisory committee release legislative report. • HCAI begins developing indicated enforcement actions pending appropriation.

1. Includes the Department of Health Care Services (DHCS), the Public Employees' Retirement System (CalPERS), and the California Health Benefit Exchange (Covered California).

Legislative Report Requirements

HCAI shall collaborate with the Advisory Committee on the following items for the legislative report due by July 1, 2027:

- A list of all entities in paragraphs (1), (3), and (4) of subdivision (f) of section 130290 of the Health and Safety Code deemed to be required signatories.
- The status of each of these entities' execution of the DSA.
- The compliance pathway or pathways these required signatories utilized to meet their contractual requirements under the data sharing agreement, and, if the signatory has a contract in place with a state purchaser.
- An evaluation as to the need for an independent governing board for the Data Exchange Framework.
- An evaluation of the need for technical assistance and other grant programs to support signatories' legal requirements under the data sharing requirement.
- An evaluation of other categories of entities for participation in the Data Exchange Framework.
- An evaluation of the need for a framework for enforcement and investigation and resolution of disputes between Data Exchange Framework participants regarding the data sharing agreement and its policies and procedures.
- An assessment of consumer experiences with health and social services information exchange.

Item #4

Discussion Regarding Advisory Committee Role and Expectations

All Participants, facilitated by Chapman Consulting

Item #5

General Public Comment

Athena Chapman, Chapman Consulting

Item #6

Adjournment

Athena Chapman, Chapman Consulting

Upcoming Meeting Dates

Advisory Committee Meeting	Date	Time
In-Person Meeting # 1	April 16, 2026	10:00 am – 4:00 pm PT
In-Person Meeting # 2	June 18, 2026	10:00 am – 4:00 pm PT
In-Person Meeting # 3	August 20, 2026	10:00 am – 4:00 pm PT
In-Person Meeting # 4	October 15, 2026	10:00 am – 4:00 pm PT
In-Person Meeting # 5	December 17, 2026	10:00 am – 4:00 pm PT
In-Person Meeting # 6	February 18, 2027	10:00 am – 4:00 pm PT
In-Person Meeting # 7	April 15, 2027	10:00 am – 4:00 pm PT